



8th September 2010

To Parents/Guardians of all Runnymede Pupils

Dear Parent/Guardian

SEPTEMBER NEWSLETTER 2010

Welcome back after the Summer break and I do hope you all had an enjoyable holiday.

A special welcome to all new children joining Runnymede and their families. We hope you will enjoy being a part of our community – and will make friends quickly.

As usual I will be giving you an overview of the month ahead and I hope this will be useful to you.

Uniform

Thank you for sending the children to school well prepared and looking so smart. Can I ask you to adhere carefully to our uniform regulations found in the Parents Handbook? All items of uniform must be named and hair styles should observe the regulations strictly.

Items lost that are named will be returned to the child but if not named will be placed in the lost property boxes in the Medical/Quiet Room. Water bottles that are also needed daily for all children except Nursery can be purchased from the school at a cost of £4. The lids have much easier caps this year and I hope this resolves the difficulty some of our younger children had.

Termly Calendar

We are busily working on the Autumn Term Calendar and hope to have this out to you next week. This will give you advance warning of sporting fixtures, non uniform days, trips, visitors to school, productions, concerts, performances, holiday dates and so on for the term. Please make sure you have a copy.

Uniform Recycle Shop

This will be open from 8.30 – 9.30am and 3.15 - 4pm on Tuesday 14th September. If any parents wish to make the most of this, the shop is held in the Parents Room on the top floor of the building.

Photographs

Pupil photographs will be taken on Friday 17th September. We are endeavouring to ensure that once orders have been received your photographs get to you promptly. Please return order forms promptly to assist us.

Extra Curricular Activities

These begin from the 13th September. Please do make the most of the activities on offer and complete the parental consent form returning it to us as soon as possible.

Curriculum Brochures

These will be sent out to parents on the Tuesday 14th September giving information of the curriculum areas to be covered this term. This also provides timetable information about the days sports kit is required and also when homework is set.

Y5 Trip to Winmarleigh Hall

A meeting will be held on Wednesday 22nd September at 3.45 pm in the Ley Hall for parents who have children in Year 5. This will give details of the preparations made for the Y5 trip and the clothing requirements.

The Kinetic Theatre Company

This group will be visiting school on the afternoon of Tuesday 28th September performing for Y2 to Y6. This should be a great visit and a fun way of learning for the children.

Social Evenings with Parents

A social evening for staff and parents to meet on a more informal basis will be held for Nursery, Reception, Year 3 and Year 4 parents on Wednesday 15th September and for Y1, Y2, Y5 and Y6 parents on Thursday 16th September. Information about has been sent out separately but I do hope you will be able to come along.

Secondary Transfer

I will be holding a meeting in the Ley Hall at 7pm on the Monday 27th September to go through details of the process including deadlines and timescales for Year 6 parents. A separate letter will follow.

European Languages Day

This will take place on Thursday 30th September- and more details will follow from Mrs Britten. Sodexo will be ensuring that European style foods will be served on this day to coincide with the day's festivities.

Y6 Patterdale Meeting

A meeting will be held on Thursday 30th September at 3.45pm in the Ley Hall for Y6 parents about the Y6 trip to Patterdale.

Database Forms

Our database in school but this is only as good as the information we have been given. Please would you forward your database form to us promptly if

you are new to the school and inform us of any changes to what we have on file if you are an existing parent.

Information from School

Parents can access all letters via parentmail by registering on www.parentmail.co.uk Email will be sent directly to the address you supply giving you a copy of all relevant letters from Runnymede. Please do make use of this service.

Our website www.runnymede-school.org.uk has information about day to day school activities and reports of past events please log on regularly.

A message board visible from the playground for those of you able to pick up your children also gives details of various activities in school.

If you are unsure about the date or time of any activity please do ring and clarify with us.

Bad Debt Policy

Accounts not kept up to date now incur a fixed fee on a monthly basis.

Please ensure you keep your account up to date to avoid this.

For information the school is able to accept payments using debit and credit cards if parents wish to make use of this facility. Please see Mrs Harvey.

Parking and Drop Off

Parking in the school grounds in the morning and afternoon is prioritised to Nursery parents. Parents dropping off should stop in the yellow box zone and drop children without leaving their vehicles for morning school.

At the end of the day parents (except for Nursery) are asked to use the Cl Car Park specifically hired for the purpose and use the space provided considerately so as many parents can park as possible. Please help us to ensure that the children are supervised carefully on North Drive and that local resident's property is treated with respect and consideration. Parking restrictions apply in Sandfield Park so parking passes have been allocated as appropriate for 2010/11. Please ensure you display these prominently. If you require additional passes for others who regularly pick up or drop off for you please contact Mrs O'Donnell.

Lateness to School

We are required to have accurate registration in school and to ensure this, pupils late to school will need to sign into a Late Register. Junior pupils may do this themselves but pupils from Nursery to Year 2 should be signed in by a parent. The late register is available on top of the Register storage box in the Main reception area of the school.

Information for Parents

Following ISI regulations, the following policies or information are available to parents.

Items available on the School Website:

- E Safety Policy
- Safeguarding and Safer Recruitment Policy
- Equal Opportunities Policy

- Early Years Equality Policy
- Missing Child Policy
- Complaints Policy
- Information on the Staff of the School
- Arrangements for Admission
- Details of Secondary Transfers

Available upon request are the schools policies on; Discipline and Behaviour, Specific Educational Needs, English as an Additional Language, Anti Bullying, Educational Visits and the Curriculum. Please do ask at Reception if you would like a copy of these policies – or any on the website.

Two Bridges Bressie Trail

On a personal note can I thank those parents who have supported my fund raising efforts after the sudden death of my nephew at 16 due to Meningitis. I am delighted to inform you that over the holiday I completed both elements of the trail – and will soon be displaying both photos and my half marathon medal as proof! I would be grateful if all parents who pledged money could pay this promptly so I can get the money to Ryan's fund A Life for a Cure in association with Meningitis UK – to help fund a vaccine for Meningitis B.

I hope this will be a very enjoyable busy and productive term for everyone.

With best wishes

Yours sincerely

Miss S Carter
Headteacher